

ERIE COUNTY COMMISSIONERS

REGULAR SESSION

WEDNESDAY, SEPTEMBER 6, 2023

ALL PRESENT

President Shenigo called the meeting to order at 9:30 a.m. and opened with the Pledge of Allegiance.

County Administrator Hank Solowiej introduced the new Account Clerk in the Finance Department, Kristinia Bilby.

There are two conflicts with the upcoming Commission meetings; September 13th and September 27th Commission Meetings. Hank asked the Commissioners if they are willing to switch the meetings to Thursday, September 14th and Monday, September 25th. The Commissioners approved these changes and the Clerk has a motion prepared for the meeting.

Budget Work Session.

Recorder - this budget is within policy with a slight decrease in salaries due to insurance for the new Recorder. The equipment fund, which is not part of the General Fund budget, is increasing due to supplies, from \$7,000 to \$11,000.

Tax Map - within budget policy.

Coroner Department - within budget policy.

Dog and Kennel - Hank noted that revenues and expenses fluctuate in this fund. The debt service for the building matures in 2027, which cannot be paid off early. This amounts to about \$51,000 per year until 2027. There will be a slight increase in services and supplies.

Law Library - within policy and this department has a reasonable fund balance.

Hank stated the next budget work session is scheduled for either September 21st or September 25th.

County Engineer's Correspondence.

Mr. Old read an email from the County Engineer Jack Farschman into the record responding to the emergency meeting the Commissioners held on Sunday, August 13th regarding the roadwork done on Ransom Road.

After reading Mr. Farschman's email, Mr. Old stated that he was not aware that Elected Officials take certain days of the week off. Mr. Farschman claims he takes Friday's off, so he did not see Mr. Old's email until he came back into work on Monday morning. Mr. Old believes that, for the safety of the public, elected officials should never go days without checking their emails.

It is also noted for the record, that, even if the Ransom Road paving project was the responsibility of the Township, Mr. Old believes that the County Engineer should be present at the job site. An inspector from the Engineer's Office was on duty and prepared a report that was filed regarding the job. The contractor told the inspector from the Engineer's Office that there was too much stone being laid on the road. The inspector told the contractor proceed with putting the stone down anyway. Per ODOT's specifications, the contractor is responsible for the removal of excess stone. When Mr. Old traveled the road on August 11th, after receiving complaints, he noticed stone in the road and in residents' yards. He stated that it is the County Engineer's responsibility to uphold the contract.

Mr. Old noted that County Administrator Hank Solowiej and one of the Township Trustees called the Engineer prior to 4:00 p.m. on Friday about this issue as well, with no response from the Engineer.

Mr. Old added, that, the Commissioners are the contracting and appropriating authority for Erie County funds. The reason the Commissioners met on Sunday was to ensure the public's safety and to guarantee that funds were available to have the road issues addressed first thing Monday morning.

On motion of Mr. Shoffner and second of Mr. Old, Board **moves** the Wednesday, September 27, 2023 **Commission meeting** to Monday, September 25, 2023 and **moves** the Wednesday September 13, 2023 **Commission meeting** to Thursday, September 14, 2023; Roll Call: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board awards bid re **Transportation Services at Job And Family Services** to the following: **D&D Rides, LLC**, Berlin Heights, Ohio in the amount of \$244,260.00, **Majestic Transportation**, Sandusky, Ohio 44870 in the amount of \$220,248, and **C1St LLC**, Sandusky, Ohio, in the amount of \$224,595, as the lowest and best bid which meets all specifications and upon the recommendation of the ECDJFS and Purchasing Department; Roll Call: All Aye

Hank noted that the City of Sandusky submitted a bid for Transportation Services for clients at ECDJFS but the bid provided was incomplete. Ohio Revised Code Statute allows for a Board of Commissioners to enter into agreements with other political subdivisions. With that said, Erie County plans on entering into an agreement with the City of Sandusky to also provide transportation services to clients at ECDJFS.

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring certain Erie County equipment surplus and ordering same to be sold by **internet auction**; Roll Call: All Aye (#23-278)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution confirming an agreement between the **Townsend Community School and the Erie County Sheriff**; Roll Call: All Aye (#23-279 - appointing one full-time deputy sheriff to work as the school resource deputy at Townsend Community School for 2023-2024 school year)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **FEDEWA, Inc.**; Roll Call: All Aye (#23-280 - Kelley Road Tank Painting and Rehabilitation Project for DOES - \$304,699)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **accepting the amounts and rates as determined by The Budget Commission** and authorizing the necessary tax levies and certifying them to the County Auditor; Roll Call: All Aye (#23-281)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **Duro-Last, Inc.**; Roll Call: All Aye (#23-282 - roofing project at JJC - 299,028.62)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into a Subgrant Agreement with the **Ohio Department of Job and Family Services**; Roll Call: All Aye (#23-283 - providing funding in the amount of \$48,938 to FCFC for period of 10/1/22 - 9/30/24)

Board approves Revised Auditor's Certificate for **D&D Rides, LLC** in an additional amount of \$32,000 re providing transportation services to clients at ECDJFS.

Board executes **Easement to Columbia Gas of Ohio, Inc.** in the amount of \$1.00 for the right to lay pipelines, including lateral pipeline connections, together with service connections and to operate and maintain without restriction or limitation, repair, replace or change the size of the pipes without interruption to service on Hull Road and Perkins Avenue, situated in Huron Township, Erie County. (**The Meadows at Osborn Park gas line conversion**).

Board authorizes expenses for **Monica Manasco**, Adult Probation, attending 36th Annual Ohio Justice Alliance for Community Corrections Conference in Columbus, Ohio, on 10/12 and 10/13/23 in an estimated amount of \$225.00.

Board authorizes expenses for **Christina Kaman**, Adult Probation, attending 36th Annual Ohio Justice Alliance for Community Corrections Conference in Columbus, Ohio, on 10/12 and 10/13/23 in an estimated amount of \$225.00.

Board authorizes expenses for **Kristen La Fene**, Adult Probation, attending 36th Annual Ohio Justice Alliance for Community Corrections Conference in Columbus, Ohio, on 10/12 and 10/13/23 in an estimated amount of \$225.00.

Board authorizes expenses for **Brooke Hankins**, Adult Probation, attending 36th Annual Ohio Justice Alliance for Community Corrections Conference in Columbus, Ohio, on 10/12 and 10/13/23 in an estimated amount of \$225.00.

Board approves Travel Request form for **Amber Bruno, Belinda Sibert Biemler, Amber Jenkins, and Emeline Clyburn**, ECDJFS, attending Fall 2023: On the Road with UX - Turn Data Mess into Power BI Success session in Bowling Green, Ohio, on 10/26/23 at no cost.

Board authorizes expenses for **Donna Patrick, Leslie Williams, Cathy Ponton, Kim Kirk and Nakeyia Blaking**, The Meadows at Osborn Park, attending Ohio Healthcare Association Fall Conference in Columbus/Westerville, Ohio, on 9/13 and 9/14/23 in an estimated amount of \$290.65.

Board approves Travel Request Form for **Trudy Riddle** and **Neil Yingling**, ECDJFS, attending GOWBI Area 7 Co-Hort WIOA Meeting in Bowling Green, Ohio, on 9/7/23 at no cost.

Board approves Travel Request Form for **Kevin Cannon** and **Tim King**, Regional Planning, attending Director Marchbanks Presentation - Toledo/Sandusky Route 23 Connection Study in Toledo, Ohio, on 9/13/23 at no cost.

Board approves Personnel Action Forms for **The Meadows at Osborn Park** re **Gail Hamilton**, full-time STNA, resignation effective 8/30/23; **Tami Hammond**, RN Supervisor, resignation effective 9/1/23; **Thomas Morrow**, full-time STNA, resignation effective 8/31/23; **Kiszar Peterson**, part-time STNA, resignation effective 8/13/23; **Francine Smith**, full-time LPN, rate increase due to completion of probation effective 7/30/23; and **April Webb**, full-time STNA, employment effective 8/24/23.

Received letter from County Engineer Jack Farschman re **the emergency Commission Meeting minutes dated August 13, 2023**.

Received copy of **Monthly Financial Report** for the month ending 8/31/23 from the County Auditor, per O.R.C. 319.15.

On motion of Mr. Old and second of Mr. Shoffner, Board **adjourns** at 10:00 a.m.; Roll Call: All Aye